

# MOVING CHECKLIST



We've put together some great tips to help you take the stress out of moving. By following this checklist prior to your move, you can ensure that you are as prepared as possible on your moving day.

## 3-4 WEEKS PRIOR TO MOVE

- Book a moving company! Book online at [georgiahomemovers.com](http://georgiahomemovers.com) or call us at 1-404-536-4545
- Make an inventory of everything to be moved
- Donate any unwanted clothing or furniture
- Book the moving elevator and confirm parking arrangement for truck
  
- Review Tax deductions on moving expenses
- Request change of address kit from post-office
- Prepare a list of friends, business firms and personal accounts who should be notified of your upcoming move

### Arrange cut-off/activation dates for utility companies:

- Telephone
- Cable
- Gas/Electricity/Water
- Garbage

## 2 WEEKS PRIOR TO MOVE

- Make an appointment with a service technician to prepare major appliances for shipment (i.e. plumber, electrician)
- Have rugs and draperies cleaned and leave wrapped when returned

### Make a plan to dispose of flammables that can't be transported:

- Aerosol Cans
- Cleaning Fluid
- Ammunition
- Fireworks
- Household Liquids
- Oil Cans/Paint/Thinner
- Propane Tanks

## 1 WEEK PRIOR TO MOVE

- Check furniture for dents and scratches
- Label items you need to access easily
- Clean out the refrigerator/plan to defrost and dry day before move
- Drain equipment: water hoses, propane tank, gas/oil lawnmowers
- Schedule to have utilities turn on at your new home
- Make a plan to transport house plants
- Confirm travel arrangements for pets and family

## DAY OF MOVE

- Designate boxes and items as "last load" items
- All loose items are packed into boxes with the top closed
  
- All pictures are removed from the walls
- All boxes are labeled with their destination room in your new home on the top and sides of each box
  
- All contents are removed from appliances
- All items are removed from the top of furniture
- All linens are removed from beds
- All rooms, closets, cabinets have been checked

### Prepare an essentials box:

- Toilet Paper (unopened)
- Snacks/Instant Coffee
- Scissors/Pocket Knife
- Garbage Bags
- Change of Clothes
- Dish Soap and Towel
- Pet Food and Dish
- Flashlight
- Portable Tool Kit
- Towels
- All-Purpose Cleaner (unopened)
- Mug/Plate/Cutlery
- Shower Curtain
- Important Records/Documents

### Before you leave the house:

- Water shut off
- A/C shut off
- Lights turned off
- Windows shut and locked
- Surrender house keys
- Walk through with Movers

Schedule your free estimate today.

1.404.536.4545